

**SHELBY COUNTY SCHOOLS**

**LETTER OF INTENT TO PERFORM AS A MWBE SUBCONTRACTOR OR  
SUBCONSULTANT  
(PROVIDE MATERIALS, SUPPLIES, OR/& SERVICES)**

**This Form Must Be Completed by Subcontractors and Suppliers**

Project Name: (Re-Bid) Barrett's Chapel K-8 Roof Replacement

Bid # 10182019

Name of Prime Bidder/Proposer: \_\_\_\_\_

Address: \_\_\_\_\_

Street

City

State

Zip Code

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Certified MWBE Vendor: \_\_\_\_\_

The undersigned intends to perform work in connection with the above project as  
\_\_\_\_ Minority Business Enterprise \_\_\_\_ Women's Business Enterprise \*(Choose one)

Our firm is certified by \_\_\_\_\_

\*(Provide copy of certification certificate)

Certification number \_\_\_\_\_ Expiration date \_\_\_\_\_

The undersigned MWBE is prepared to perform the following described work or provide materials or supplies in connection with the above project. *(specify in detail particular work items, materials or services to be performed or provided):*

Description of work to be performed by certified vendor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date MWBE Company

\_\_\_\_\_  
Name & Title of Authorized Officer Phone Number

Email Address: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
SCS MWBE Department Representative

\_\_\_\_\_  
Date